

EFFECTIVE

December 1, 2013.

Subject(s)

1. Disaster Assistance.
2. Federal tax refunds.
3. Vendor Pre-Paid Debit cards.
4. Refugee Medical Assistance (RMA).

1) Disaster Assistance**BEM 800****Disaster Food Assistance Program (DFAP) and Disaster Relief Program (DRP)**

The introduction was expanded. In addition to living in the disaster area, the client may also have been employed there as well to qualify for DFAP and DRP.

Reason: Update of DFAP federal policy.

Communication Plan: Office of Workforce Development and Training.

2) Federal Tax Refunds**BEM 400****Food Assistance Program (FAP)**

Federal income tax refunds are excluded for 12 months from the month of receipt. The household's refund(s) amount is subtracted from the household's total assets to determine if they meet the asset limit.

Note: This exclusion continues even if the client has already spent the refund.

Reason: Food and Nutrition Service requirement.

Communication Plan: Office of Workforce Development and Training.

3) Vendor Pre-Paid Debit Cards

BEM 400

All Programs

The term vendor pre-paid debit cards is now used to include cards such as Direct Express, ReliaCard, etc.

ATM balance inquiries with sufficient information to support a match to the account are acceptable verification. For example, the card number matches the printed digits on the ATM slip.

Exception: For MA, an ATM balance inquiry is not acceptable.

Reason: Clarification.

Communication Plan: Office of Workforce Development and Training.

4) Refugee Medical Assistance

BEM 400 and 630

RMA

RMA now follows Group 2 Medicaid asset rules.

Reason: Boilerplate Mandate PA 59 of 2013.

Communication Plan: Office of Workforce Development and Training.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[BEM 400](#)

[BEM 630](#)

[BEM 800](#)